



**Bi-weekly HOURLY Employee
PAYROLL SCHEDULE
2023-2024**

Payroll #	Work Days		Time Sheet Due	Paycheck Issued
1	06/17/23	06/30/23	07/04/23	07/14/23
2	07/01/23	07/14/23	07/18/23	07/28/23
3	07/15/23	07/28/23	08/01/23	08/11/23
4	07/29/23	08/11/23	08/15/23	08/25/23
5	08/12/23	08/25/23	08/29/23	09/08/23
6	08/26/23	09/08/23	09/12/23	09/22/23
7	09/09/23	09/22/23	09/26/23	10/06/23
8	09/23/23	10/06/23	10/10/23	10/20/23
9	10/07/23	10/20/23	10/24/23	11/03/23
10	10/21/23	11/03/23	11/07/23	11/17/23
11	11/04/23	11/17/23	11/21/23	12/01/23
12	11/18/23	12/01/23	12/05/23	12/15/23
13	12/02/23	12/15/23	12/19/23	12/29/23
14	12/16/23	12/29/23	01/02/24	01/12/24
15	12/30/23	01/12/24	01/16/24	01/26/24
16	01/13/24	01/26/24	01/30/24	02/09/24
17	01/27/24	02/09/24	02/13/24	02/23/24
18	02/10/24	02/23/24	02/27/24	03/08/24
19	02/24/24	03/08/24	03/12/24	03/22/24
20	03/09/24	03/22/24	03/26/24	04/05/24
21	03/23/24	04/05/24	04/09/24	04/19/24
22	04/06/24	04/19/24	04/23/24	05/03/24
23	04/20/24	05/03/24	05/07/24	05/17/24
24	05/04/24	05/17/24	05/21/24	05/31/24
25	05/18/24	05/31/24	06/04/24	06/14/24
26	06/01/24	06/14/24	06/18/24	06/28/24
1	06/15/24	06/28/24	07/02/24	07/12/24

Time sheets are due (submitted and approved - electronically or by paper by Noon on the due date.
Time Sheet that are submitted after the due date may result in a delay in payment.